

THE TOWN OF MAMAKATING TOWN BOARD MEETING HELD ON TUESDAY, JANUARY 2, 2019 AT 6:00 P.M. IN THE TOWN HALL, WURTSBORO, NEW YORK.

Present: William E. Herrmann- Supervisor
Brenda Giraldi- Councilwoman/Deputy Supervisor
Matt Taylor – Councilman
Christine Saward – Councilwoman
Patrick Keller – Councilman
Graham Vest - Councilman
Nicholas Salomone, Jr. - Councilman
Jean M. Dougherty- Town Clerk

Also present: Catherine Owens-Herrmann – Confidential Secretary to the Supervisor/Legislator
JoAnn Salamone – Deputy Highway Superintendent
Kerron Barnes – Interagency Coordinator

Absent: J. Benjamin Gailey- Attorney for the Town
Riley Platt III – Highway Superintendent

Worksession Items for Discussion

1. Resolutions- Discussion

CALL TO ORDER/PLEDGE OF ALLEGIANCE

- The January 2, 2019 meeting was called to order with the pledge to the flag.

SUPERVISOR'S REPORT

- Supervisor Herrmann announced that the town board would be appointing/hiring Victoria Darnobid as fulltime Dog Control Officer at a salary of \$34,000.00 a year plus health benefits. A motion was made by C. Saward, seconded by B. Giraldi to approve the hire. Supervisor Herrmann stated that they were going to invite Lou Tripido, outgoing Dog Control Officer (retiring), to the next meeting to thank him for his years of service to the town. All in favor.
- Following a discussion regarding the purchase of a new zero turn mower for the Parks Dept., a motion was made by M. Taylor, seconded by G. Vest to purchase the mower at a cost of \$14,500.00 and keeping the current one to be used when needed. All in favor.

RESOLUTIONS

1. The Town Board Appoints as Attorneys for the Town Jacobowitz and Gubits LLP to serve at the pleasure of the Board for the year 2019.
2. The following banks or depositors are hereby designated as those in which certain Town Officers shall deposit monies coming into their hands by virtue of their offices during the year 2019; Jeff Bank and Catskill Hudson Bank. William Herrmann and Brenda Giraldi will be the signers on all accounts in these two banks.
3. The Town Board Appoints as Engineer for the Town Lawrence J. Paggi, PE, PC to serve at the pleasure of the Board for the year 2019.
4. The Town Board Appoints as Accountant for the Town, Robert Schultz to serve at the pleasure of the Board for the year 2019.
5. The Town Board Appoints as Zoning Board Attorney for the Town Steve Mogel to serve at the pleasure of the Board for the year 2019.
6. The Town Board Appoints as Planning Board Attorney for the Town Jacobowitz and Gubits LLP to serve at the pleasure of the Board for the year 2019.
7. The Town Board Appoints as Town Historian Charles Goetschius Sr. to serve at the pleasure of the Board for the year 2019.
8. The Town Board Appoints as Town Records Management Officer Jean Dougherty to serve at the pleasure of the Board for the year 2019.
9. The Town Board Appoints as Town Planning Board Chair Stosh Zamonsky III to serve at the pleasure of the Board for the year 2019. (See Appendix A)
10. The Town Board Appoints as Town Zoning Board Chair Matthew Mordas to serve at the pleasure of the Board for the year 2019 and a 5 year term expiring 12/31/22. (See Appendix B)
11. The Town Board Appoints as Town Planning Board Member Lorrence Green to serve at the pleasure of the Board till 12/31/25 and as the Planning Board Deputy Chair at the pleasure of the Board until 12/31/19. (See Appendix A)
12. The Town Board Appoints as Town Zoning Board Member Kent Findley to serve at the pleasure of the Board until 12/31/23. (See Appendix B)

13. The Town Board hereby authorizes and delegates to the Town Supervisor, powers and duties of day to day administration and supervision of all town and special district facilities and employees consistent with and furtherance of any and all laws and applicable thereto, resolutions and policies applicable thereto.
14. The Town Board does hereby authorize the following personnel to attend the NYS Association of Towns meeting to be held in 2019: Town Supervisor, Town Board Members, Department Heads or their representatives, Chairpersons of the Planning board and Zoning board or their representatives.
15. That reimbursement for authorized attendance at meetings and functions shall be at the State Rate published by the State of New York.
16. That the Town Board hereby designate the Town Supervisor to pre-approve the attendance at conference and training seminars by all town employees and members of the Planning and Zoning Boards. Requests for attendance shall be in writing and presented to the Supervisor in advance.
17. Be it resolved that all Town Board members and liaisons will be responsible to oversee their respective departments and report back to the Town Board on at least a monthly basis.
18. Be it resolved that the Times Herald Record and Sullivan County Democrat will be and is hereby designated as the official newspapers for the Town of Mamakating for the year 2019.
19. Be it resolved that the following categories of charges to be paid prior to being audited and/or approved by the Town Board are as follows:
 - Utility Invoices- (ie. Telephone, DSL and electric)
 - Federal and State Agencies for permits, fees, etc.
 - Insurance premiums
 - Postage, freight and express charges
 - Day to day maintenance of buildings
 - Benefit and legal notices
 - Bond Payment
 - Any other business that comes before the town supervisor in the course of doing business

Mamakating Town Board meeting

January 2, 2019

Page 4

20. The Town Supervisor Appoints Brenda Giraldi to serve as Deputy Supervisor at the pleasure of the supervisor for the year 2019.
21. The Town Board Appoints as Town Registrar of Vital Statistics Jean Dougherty to serve at the pleasure of the Board for the year 2019.
22. The Town Board Appoints as Deputy Town Registrar of Vital Statistics Catherine Colombo to serve at the pleasure of the Board for the year 2019.
23. The Town Board at the request of Riley Platt III, Highway Superintendent Appoints as Deputy Town Highway Superintendent JoAnn Salamone to serve at his pleasure of the Board for the year 2019.
24. The Supervisor appoints and Town Board accepts the following members of the Town Board and Deputy Supervisor to serve at the pleasure of the Supervisor for the year 2019 as liaisons (See Appendix F)
25. The town engages the services of Howard Dallow as town prosecutor for traffic matters at an hourly rate of \$125.00 and that the Town Attorney prepare the contract for same.
26. The Town of Mamakating Board meetings are to be held on the 1st and 3rd Tuesday nights of each month immediately following a work session which starts at 6 pm with the exception of those months identified in the attached meeting schedule. (See Appendix C)
27. Supervisor William E. Herrmann appoints Tom Morrow to the Sullivan County Fire Advisory Board for the Town of Mamakating to serve at the pleasure of the supervisor for the year 2019.
28. Supervisor William Herrmann appoints Catherine Herrmann as the Confidential Secretary to the Supervisor/Book keeper, to serve at the pleasure of the supervisor for the year 2019.
29. The Town Board appoints Kerron Barnes as Town Interagency Coordinator to serve at the pleasure of the Board for the year 2019.
30. Be it resolved at the request of Jean Dougherty that Catherine Colombo be appointed to serve as full-time Deputy Clerk and Kyra Platt as Deputy Clerk for the Year 2019.
31. Be it resolved at the request of Judge Cynthia Dolan that Cheryl Hultslander be appointed at her pleasure to serve as part-time Court Clerk for the Year 2019.
32. Be it resolved that the Town Board will appoint Charles Goetschius Jr. as Chief Court Officer and Head of security at their pleasure for the year 2019.

33. Be it resolved at the request of Janet Evans, Tax Receiver that Carole Lubin be appointed to serve as Deputy Tax Receiver and Pamela Platt be appointed to serve as Assistant Deputy Tax Receiver for the Year 2019.
34. Be it resolved that the Town Board will appoint as Court Officers, Charles Goetschius Jr., Julius Greenberg, Scott Hamel, David Freeman, David Broadwell, John R Stangenberg, Merritt Simpson, and Miguel Rosado at their pleasure for the year 2019. (See Appendix D)
35. Be it resolved that the town board will appoint William Herrmann as the Budget Officer for the term 2019.
36. The Town Board Appoints as Marriage Officer, William E. Herrmann to serve at the pleasure of the Board for a one year term in accordance with N.Y. DOM. Law §11-c : NY Code – Section 11-C: Marriage Officers’.
37. The Town Board approves the attached 2019 Holiday Schedule. (See Appendix E)
38. The Board approves the attached salary schedule for 2019. (See Appendix G)
39. Be it resolved at the request of Judge Terrance Mullen that Alma Buckley be appointed to serve as part-time Court Clerk at his pleasure for the Year 2019.
40. Be it resolved at the request of Judge Terrance Mullen that Julie Sherman be appointed as full-time Court Clerk at his pleasure for the Year 2019.
41. Be it resolved at the request of Judge Cynthia Dolan that Lynelle Alessi be appointed at her pleasure to serve as part-time Court Clerk for the Year 2019.
42. Be it resolved to execute the Landfill Agreement with GHD following the review of the Town Attorney.

Motion to APPROVE THE CONSENT AGENDA ON THE APPOINTMENTS, AUTHORIZATIONS AND DESIGNATIONS MADE BY C. Saward, SECONDED BY G. Vest. All in favor.

- A motion was made by P. Keller, seconded by C. Saward to approve the amended agreement with Walden Humane Society. All in favor.

ADJOURNMENT

- A motion to adjourn the meeting was made by G. Vest, seconded by B. Giraldi. All in favor.

Respectfully Submitted;

Jean M. Dougherty, Town Clerk