

THE TOWN OF MAMAKATING TOWN BOARD MEETING HELD ON THURSDAY, JANUARY 2, 2020 AT 6:00 P.M. IN THE TOWN HALL, WURTSBORO, NEW YORK.

Present: Janet M. Lybolt- Supervisor
Eileen Rogers – Deputy Supervisor - Councilwoman
John Lacey – Councilman
James Carney – Councilman
John Crudo - Councilman
Thomas Morrow – Councilman
Gary Forthoffer - Councilman
J. Benjamin Gailey- Attorney for the Town
Jean M. Dougherty- Town Clerk

Also present: Robert Hufcut – Highway Superintendent
Kerron Barnes – Interagency Coordinator

SWEARING IN CEREMONY

The Honorable Cynthia Dolan and Terrance Mullin swore in the incoming elected officials.

A motion for nominations to fill the vacant Ward Two Town Board seat to serve by appointment through December 31, 2020 was made by J. Lybolt, seconded by T. Morrow. All in favor.

A motion to appoint Gary Forthoffer was made by J. Lacey and seconded by J. Crudo. A second motion was made by E. Rogers, seconded by J. Lybolt to appoint Graham Vest. Following a vote of the board, the results were as follows: Gary Forthoffer – 4 votes, Graham Vest – 2 votes.

. CALL TO ORDER/PLEDGE OF ALLEGIANCE

- The January 2, 2020 meeting was called to order with the pledge to the flag.

HIGHWAY SUPERINTENDENT’S REPORT

- snow squall yesterday
- Labor Management Policy
- Open Door Policy
- 8-10 on Saturdays to “talk”
- Respect goes all ways

SUPERVISOR’S REPORT

Made a statement that we are not Republicans or Democrats “We are Mamakating”

RESOLUTIONS

REORGANIZATION RESOLUTIONS OF APPOINTMENTS, AUTHORIZATIONS AND DESIGNATIONS FOR 2020

1. The Town Board Appoints as Attorneys for the Town Jacobowitz and Gubits LLP to serve at the pleasure of the Board for the year 2020.
2. The following banks or depositors are hereby designated as those in which certain Town Officers shall deposit monies coming into their hands by virtue of their offices during the year 2020; Jeff Bank, Catskill Hudson Bank and Wayne Bank. Janet Lybolt and Eileen Rogers will be the signers on all accounts in these three banks.
3. The Town Board Appoints as Engineer for the Town Lawrence J. Paggi, PE, PC to serve at the pleasure of the Board for the year 2020.
4. The Town Board Appoints as Accountant for the Town, Robert Schultz to serve at the pleasure of the Board for the start of the year 2020.
5. The Town Board Appoints as Zoning Board Attorney for the Town Steve Mogel to serve at the pleasure of the Board for the year 2020.
6. The Town Board Appoints as Planning Board Attorney for the Town Jacobowitz and Gubits LLP to serve at the pleasure of the Board for the year 2020.
7. The Town Supervisor Appoints Eileen Rogers to serve as Deputy Supervisor at the pleasure of the Supervisor for the year 2020.
8. The Town Board Appoints as Town Planning Board Chair Lorrence Green to serve at the pleasure of the Board for the year 2020. (See Appendix A)
9. The Town Board Appoints Alex Goodman as the Planning Board Deputy Chair to serve at the pleasure of the Board for the year 2020. (See Appendix A)
10. The Town Board Appoints as Town Zoning Board Chair Matthew Mordas to serve at the pleasure of the Board for the year 2020. (See Appendix B)
11. The Town Board Appoints as Town Historian Virdanna Lawrence to serve at the pleasure of the Board for the year 2020.
12. The Town Board Appoints as Town Records Management Officer Jean Dougherty to serve at the pleasure of the Board for the year 2020.

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13. The Town Board Appoints as Town Registrar of Vital Statistics Jean Dougherty to serve at the pleasure of the Board for the year 2020.
14. The Town Board Appoints as Deputy Town Registrar of Vital Statistics Catherine Colombo to serve at the pleasure of the Board for the year 2020.
15. The Town Board hereby authorizes and delegates to the Town Supervisor, powers and duties of day to day administration and supervision of all town and special district facilities and employees consistent with and in furtherance of any and all laws, resolutions and policies applicable thereto.
16. The Town Board does hereby authorize the following personnel to attend the NYS Association of Towns meeting to be held in 2020: Town Supervisor, Town Board Members, Department Heads or their representatives, Chairpersons of the Planning board and Zoning board or their representatives and the Board of Assessment Review.
17. Be it resolved that reimbursement for authorized attendance at meetings and functions shall be at the state rate published by the State of New York.
18. Be it resolved that the Town Board hereby designates the Town Supervisor to pre-approve the attendance at conferences and training seminars by all Town employees and members of the Planning and Zoning Boards. Requests for attendance shall be in writing and presented to the Supervisor in advance.
19. Be it resolved that all Town Board members and liaisons will be responsible to oversee their respective departments and report back to the Town Board on at least a monthly basis.
20. Be it resolved that all Town Board members will be responsible to hold a bi-annual Town Hall Meeting for their respective Wards and report back to the Town Board at the next scheduled Town Board meeting. (See Appendix H)
21. Be it resolved that the Times Herald Record and Sullivan County Democrat will be and are hereby designated as the official newspapers for the Town of Mamakating for the year 2020.
22. Be it resolved that the following categories of charges to be paid prior to being audited and/or approved by the Town Board are as follows:
 - Utility Invoices- (ie. Telephone, DSL and electric) -Federal and State Agencies for permits, fees, etc.;
 - Insurance premiums; Postage, freight and express charges; Day-to-day maintenance of buildings;
 - Benefit and legal notices; Bond Payment; and any other business that comes before the Town Supervisor in the course of doing business.

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23. Be it resolved that the Town Supervisor position is a full-time and on-call position eligible for Town health and dental insurance benefits.
24. The Town Board, at the request of Robert Hufcut, Highway Superintendent, appoints as Deputy Town Highway Superintendent JoAnn Salamone to serve at his pleasure for the year 2020.
25. The Supervisor appoints and Town Board accepts the following members of the Town Board and Deputy Supervisor to serve at the pleasure of the Supervisor for the year 2020 as liaisons (See Appendix F)
26. The town engages the services of Howard Dallow as town prosecutor for traffic matters and other Justice Court enforcement matters to serve at the pleasure of the Board for the year 2020.
27. The Town of Mamakating Board meetings are to be held on the 1st and 3rd Tuesday nights of each month immediately following a work session which starts at 6 pm with the exception of those months identified in the attached meeting schedule. (See Appendix C)
28. Supervisor Janet Lybolt will appoint at a later date a Confidential Secretary to the Supervisor/Budget Officer, to serve at the pleasure of the Supervisor for the year 2020.
29. The Town Board appoints Kerron Barnes as Town Interagency Coordinator to serve at the pleasure of the Board for the year 2020.
30. Be it resolved at the request of Jean Dougherty, Town Clerk, that Catherine Colombo be appointed to serve as full-time Deputy Clerk for the Year 2020.
31. Be it resolved at the request of Janet Evans, Tax Receiver, that Carole Lubin be appointed to serve as Deputy Tax Receiver and Pamela Platt be appointed to serve as Assistant Deputy Tax Receiver for the Year 2020.
32. Be it resolved at the request of Judge Cynthia Dolan that Johammy Vega be appointed at her pleasure to serve as full-time Court Clerk for the Year 2020.
33. Be it resolved at the request of Judge Cynthia Dolan that Lynelle Alessi be appointed at her pleasure to serve as part-time Court Clerk for the Year 2020.
34. Be it resolved at the request of Judge Terrance Mullen that Alma Buckley be appointed to serve as part-time Court Clerk at his pleasure for the Year 2020.
35. Be it resolved at the request of Judge Terrance Mullen that Julia Sherman be appointed to serve as full-time Court Clerk at his pleasure for the Year 2020.
36. Be it resolved that the Town Board will appoint Charles Goetschius Jr. as Chief Court Officer and Head of Security to serve at their pleasure for the year 2020.
37. Be it resolved that the Town Board will appoint as Court Officers, Charles Goetschius Jr., Julius Greenberg, Scott Hamel, David Freeman, David Broadwell, John R Stangenberg, Merritt Simpson and Miguel Rosado to serve at their pleasure for the year 2020. (See Appendix D)

38. The Town Board approves the attached 2020 Holiday Schedule. (See Appendix E)

39. The Board approves the attached salary schedule for 2020. (See Appendix G)

A motion was made by E. Rogers, seconded by T. Morrow to accept, as a consent resolution, the above 39. All in favor.

SNOW & ICE CONTRACT AMENDMENT

A motion was made by E. Rogers, seconded by T. Morrow to accept the amended Snow & Ice contract as presented. All in favor.

BUDGET MODIFICATIONS

A motion was made by T. Morrow, seconded by E. Rogers to accept the Budget Modification of \$38,083.00 from AO.7110.4100 (Airport) to AO1220.1400 (Budget Officer). All in favor.

ADJOURNMENT

A motion to adjourn the meeting was made by J. Lacey, seconded by T. Morrow. All in favor.

Respectfully Submitted;

Jean M. Dougherty, Town Clerk

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