

**THE TOWN OF MAMAKATING TOWN BOARD RE-ORGANIZATIONAL MEETING HELD ON TUESDAY, FEBRUARY 16, 2021 AT 6:00 P.M. VIA ZOOM.**

**Present:** Janet M. Lybolt- Supervisor  
Eileen Rogers – Deputy Supervisor - Councilwoman  
John Lacey – Councilman  
James Carney – Councilman  
John Crudo - Councilman  
Thomas Morrow – Councilman  
Gary Forthoffer - Councilman  
J. Benjamin Gailey- Attorney for the Town  
Jean M. Dougherty- Town Clerk

**Also present:** Robert Hufcut – Highway Superintendent  
JoAnn Salamone – Deputy Highway Superintendent

**Worksession Items for Discussion**

1. Introductory Local Law to Update Town Code Chapter 172, Senior Citizens Tax Exemption
2. Humane Society of Port Jervis Agreement 1/1/2021 – 12/31/2021
3. Retention and Disposition Schedule for NY Local Government Records
4. Budget Modifications - none
5. Mamakating Court Audits 2020 & 2021
6. SAM Grant Revised Work List for MEEC
7. Mamakating LDC Re-Appointments
8. Set Meeting Date for Sidewalk Discussion with Village Mayor and Village Attorney
9. D&H Canal Interpretive Center at Bova Road- County Resolution 367-17 for discussion

**CALL TO ORDER/PLEDGE OF ALLEGIANCE**

- The February 16, 2021 meeting was called to order with the pledge to the flag.

**PUBLIC HEARING** - Introductory Local Law to Update Town Code Chapter 172, Senior Citizens Tax Exemption

A motion was made by E. Rogers, seconded T. Morrow to open the Public Hearing. All in favor.

Public Comment – none

A motion was made by G. Forthoffer, seconded by J. Crudo to close the Public Hearing. All in favor.

## HIGHWAY SUPERINTENDENT'S REPORT

- Snow storms and last night's ice storm: The guys did another amazing job keeping head of these storms. I've said in the past that timing is a major factor in how storms need to be handles. This morning when people needed to go to work there were no problems with the road. There were times last night that the ice was almost 1" thick on the mirror brackets of the trucks. So everyone knows, we listen for emergencies such as fire and ambulance and make sure the driver of that plow route knows there is an emergency heading that way.
- Thank you to those who may drop off snacks, make complimenting phone calls or when you see anyone from the Highway Dep and say "thank you". Also to the Town Council people who take the time to check in with me.
- Please everyone slow down. Most of the accident's that seem to happen are because of driving too fast.
- Road signs and street signs: We have a real big problem of signs being stolen. This costs the Town thousands of dollars to replace. If anyone sees someone messing around with a sign, call the police. It is taking a lot of our time replacing them which we don't have enough time when there are more things we could be doing.

## SUPERVISOR'S REPORT

1. Winterton Road Sidewalk Update: Just wanted to keep the public informed as to the ongoing Inter-municipal Agreement between the Town and Village of Bloomingburg. I have been hosting Zoom meetings between myself, Ben Gailey, Mayor Russ Wood and Village Attorney Alex Smith. At the last meeting on January 20, our Attorney asked to revise the IMA that was presented by Attorney Smith for the Village. There were several items that our Board and our attorney felt needed to be addressed. We agreed to have me set up another Zoom meeting for January 28<sup>th</sup> to review the revised IMA that our attorney would send. Unfortunately, Mayor Wood canceled the 1/28 meeting the evening before. If the Village attorney had drafted the IMA that we spoke about instead of adding additional conditions, this would have already been a signed Agreement.

We then were going to set up a mutually agreeable date at the Feb 2<sup>nd</sup> TB meeting to discuss this, but this meeting was canceled due to the Blizzard. That is why the discussion to set a meeting date was on tonight's agenda. The public will be notified on our Town website when a date has been set with the Mayor and Attorney for the Village of Bloomingburg.

Right after both of my Zoom meetings with Mayor Wood, I sent emails to all of the Town Board detailing what was discussed.

However, I understand that four of you have met privately with Mayor Wood: Tom Morrow, John Lacey, Jim Carney and Gary Forthoffer. I also understand that John Crudo and Eileen Rogers were also contacted but did not respond or participate in these private meetings. I'm sorry that these four board members didn't notify me of these meetings or the rest of the Board as to what you discussed with Mayor Wood and participants pertaining to this ongoing legal document.

I want to make it perfectly clear that the Town is not stalling this Agreement. As a matter of fact, it has been Mayor Wood who takes a week or two to get back to emails and still has not done the engineering plans for the sidewalk or infrastructure that he is asking for in the Intermunicipal Agreement that added many more items than the original sidewalk proposal. Mayor Wood promised at the last meeting to hand deliver the engineering plans to Town Hall and to Attorney Gailey's office, which he has not done. It is NOT the Town who is in delay tactics, as was said at the last Village meeting. I abide by transparency and our Town Zoning. I am for the sidewalk being built and for the safety of all Residents.

2. I renewed the Mamakating State of Emergency through March 16, 2021.
3. Our Mamakating Local Development Corp is hard at work supporting our tourism economic engine and our businesses that rely on tourism.

In addition to our Farmers Market, serving as a distribution point for the Catskill Food Hub, publishing our annual Mamakating calendar, producing the soon to be released TravelStorys GPS app, serving as the financial conduit for O& R grants to the MEEC, and assisting startup businesses, they have an active public relations campaign to spread our message which includes a new website (going live in about 2 weeks), between 10 and 20 Facebook posts a month and an advertisement in the Sullivan Catskills 2021 Travel Guide. 100,000 of the Sullivan Catskill Travel Guides are printed annually plus it is available digitally. The Sullivan County Visitors Association produces the county's only Travel Guide. It also administers the tourism website for the county, [SullivanCatskills.com](http://SullivanCatskills.com).

4. I have noticed that during regular Public Comment section that is limited to 30 minutes, not all the people who wish to speak can be heard. Therefore, I will have a Public Comments Folder added to the Town's website. This folder will be located in the section with the recorded Zoom meetings by Town board meeting date. Anyone unable to speak can send their comment to me at [supervisor@mamakating.org](mailto:supervisor@mamakating.org) and it will be distributed to the Board members and placed in this folder for the public to read.
5. A number of people have called Town Hall asking where they can get COVID-19 vaccinations. Many Sullivan County Residents are trying to book appointments for the vaccine within a reasonable distance. It is a very frustrating process. The State has announced they are providing pop-up sites around the state, with 6 in the Hudson Valley. It is Sullivan County Health Department who has any current information. As we receive info from The County, we will continue to post it on our website. You can sign up with the County to be notified of clinics or call the State hotline from 7am-10pm at 1-833-697-4829. Also, CVS Pharmacy will be administering the vaccine – call their customer service at 800-746-7287.

## ABSTRACTS

- A motion was made by E. Rogers, seconded by J. Crudo to approve the following abstract as presented: Abstract #2 (Voucher #20210101-20210199) in the amount of \$5,194,473.44. All in favor.
- A motion was made by J. Lacey, seconded by E. Rogers to approve the following abstract as presented: Abstract # 3(Voucher #20210200-20210310) in the amount of \$167,096.29. All in favor.
- A motion accepting the Expenditures, Encumbrances & Appropriations Report along with the Revenues & Expenditures Report was made by G. Forthoffer and seconded by E. Rogers. All in favor.

#### MINUTES

A motion to accept the minutes of January 19, 2021 was made by J. Crudo, seconded by E. Rogers. All in favor.

#### RESOLUTIONS

- A motion was made by E. Rogers, seconded by T. Morrow to Adopt Local Law 1-2021: Update Town Code Chapter 172, Senior Citizens Tax Exemption. All in favor.
- A motion was made by J. Crudo, seconded by E. Rogers to approve Humane Society of Port Jervis Agreement for 2021. All in favor.
- Approve Budget Modifications – none
- Accept Mamakating Court Audit Examination for 2020 & 2021- tabled
- A motion to approve Revised Work List for SAM Grant at MEEC & Authorize Preparation of Bid Document was made by E. Rogers, seconded by G. Forthoffer. 6 ayes, 1 nay (J. Lacey).
- A motion to approve the Mamakating LDC Re-Appointments of Randy Cochran and Alexander Goodman was made by E. Rogers and seconded by J. Lacey. All in favor.
- A motion approving the RFP for Town Prosecutor was made by J. Crudo, seconded by E. Rogers. All in favor.
- **RESOLVED**, By the Town Board of the Town of Mamakating that *Retention and Disposition Schedule for New York Local Government Records (LGS-1)*, issued pursuant to Article 57-A of the Arts and Cultural Affairs Law, and containing legal minimum retention periods for local government records, is hereby adopted for use by all officers in legally disposing of valueless records listed therein.  
**FURTHER RESOLVED**, that in accordance with Article 57-A:(a) only those records will be disposed of that are described in *Retention and Disposition Schedule for New York Local Government Records (LGS-1)*, after they have met the minimum retention periods described therein;(b) only those records will be disposed of that do not have sufficient administrative, fiscal, legal, or historical value to merit retention beyond established legal minimum periods. A motion was made by G. Forthoffer, seconded by E. Rogers. All in favor.

**COMMITTEE REPORTS**

E. Rogers listed many of the programs that are being held at the Environmental Center. Check the town website for details.

**ADJOURNMENT**

A motion to adjourn the meeting was made by T. Morrow, seconded by J. Crudo. All in favor.

Respectfully Submitted;

Jean M. Dougherty, Town Clerk