

**THE TOWN OF MAMAKATING TOWN BOARD MEETING HELD ON THURSDAY, APRIL 21, 2020 AT 6:00 P.M. VIA ZOOM VIRTUAL MEETING**

**Present:** Janet M. Lybolt- Supervisor  
Eileen Rogers – Deputy Supervisor - Councilwoman  
John Lacey – Councilman  
James Carney – Councilman  
John Crudo - Councilman  
Thomas Morrow – Councilman  
Gary Forthoffer- Councilman  
J. Benjamin Gailey- Attorney for the Town  
Jean M. Dougherty- Town Clerk

**Also present:** Robert Hufcut – Highway Superintendent  
JoAnn Salamone – Deputy Highway Superintendent

**Worksession Items for Discussion**

1. Work Day and Reporting for the NYS Retirement System
2. Appointment to the Board of Assessment Review
3. Appoint Vanessa Kelder as Temporary Acting Assessor
4. Draft Law – ATV Vehicle Ban on Town Properties
5. Logging Operations on Callahan Road Completed - \$2,000 bond can be returned
6. Budget Modification
7. Resolution concerning Assessment Roll Procedures

**CALL TO ORDER/PLEDGE OF ALLEGIANCE**

- The April 21, 2020 meeting was called to order with the pledge to the flag.

**HIGHWAY SUPERINTENDENT’S REPORT as transcribed by Robert Hufcut**

- We have begun mowing in Summitville and Phillipsport area.
- We are continuing to ditch on alternate roads, in low traffic areas.
- Yesterday, April 20<sup>th</sup>, received a demonstration from Falcon Asphalt pertaining to the use of the hot box, a tool that will help facilitate pothole repairs by increasing productivity as well as save money. Repairs done with the use of a hot box tend to last longer, therefore lessening the frequency of future additional repairs and more costs and labor. Other highway communities utilize the hotbox and have given positive feedback.
- As of May 5<sup>th</sup>, we will be re-vamping our highway staff schedule to maximize staff while still adhering to the current public health policies. Crews will now work alternate weeks, with no more than 8 people per crew.
- On Saturday, April 18<sup>th</sup>, the highway crew was called out for snow removal in the higher elevation areas. Everyone did a great job.
- We will be starting a recycling initiative with the Village of Wurtsboro to receive leaves, brush, branches and other shrubbery that can be recycled into reusable landscaping material.

**SUPERVISOR'S REPORT as transcribed by Janet Lybolt**

- I extended the Local State of Emergency for Mamakating through May 19, 2020.
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- Information regarding COVID-19 continues to be updated on the Town's website.
- Reminder that the Burn Ban is in effect through May 14<sup>th</sup>.
  
- Please take 10 minutes to fill out the Census online at [www.my2020Census.gov](http://www.my2020Census.gov) or call 844-330-2020 or use the printed form if you have received one by mail. **Every household must complete the census regardless of whether they receive a paper form in the mail.**
  
- I sent another email to Ed McAndrew, Commissioner of Public Works at Sullivan County asking where our payment for the Town's Snow Plowing was. He informed me it was being processed and would let me know what date it was being paid. I am waiting for this payment from the County to put it toward processing the Retroactive payroll payments to our Highway employees.
  
- A big thank you to Rob Hufcut and Richie Dunn for helping to deliver pizzas to the healthcare workers and staff at Catskill Regional Medical Center in Harris and the Callicoon campus. This was coordinated by NYS Assoc. of Town Superintendents of Highways. Along with the pizzas, over 30 highway dept. trucks from different townships in the County drove by the hospital honking their horns as a salute to the healthcare workers on the frontline of the Covid-19 pandemic – Well Done!
  
- Our trails remain open for our community members to get fresh air and exercise in this stressful time. The town park's basketball courts and playgrounds are closed to discourage people gathering and to keep our residents safe. Please continue to practice social distancing and stay healthy everyone!

**ABSTRACTS**

- A motion was made by T. Morrow, seconded by J. Lacey to approve the following abstract as presented: Abstract #8 (Voucher #20200645-20200741) in the amount of \$70,440.91. All in favor.
- A motion was made by J. Lacey, seconded by E. Rogers to accept the Revenue and Expenditure reports. All in favor.

**MINUTES**

A motion was made by G. Forthoffer and seconded by E. Rogers to accept the minutes of April 7, 2020. All in favor.

## RESOLUTIONS

- A motion accepting the Work Day and Reporting for the NYS Retirement System was made by E. Rogers, seconded by G. Forthoffer. All in favor.
- A motion was made by T. Morrow, seconded by E. Rogers to appoint Sandra Radinsky as a Member of the Board of Assessment Review. 6 ayes, 1 nay (J. Lacey).
- A motion to ratify the appointment of Vanessa Kelder as Temporary Acting Assessor for the maximum of 6 months effective April 15, 2020 was made by J. Lacey and seconded by T. Morrow. All in favor.
- A motion was made by E. Rogers, seconded by J. Lacey to release the Logging Bond of Elias Ebert in the amount of \$2,000.00 on Callahan Road as per the recommendation of the highway superintendent. All in favor.
- A motion to approve the Budget Modification in the amount of \$58.00 was made by J. Crudo, seconded by J. Lacey. All in favor.
- In accordance with Executive Order 202.22, taxpayer meetings with the Assessor when the Assessor sits with the tentative assessment roll and Board of Assessment Review grievance hearings shall not be in-person meetings and hearings, but instead shall be conducted by telephone conference call. These meetings and hearings shall be by appointment only. The Acting Assessor and Board of Assessment Review, in consultation with the Town Supervisor and the Town's attorney, will establish any necessary procedures to implement this resolution and the assessment roll and assessment review process. Motion by G. Forthoffer, seconded by E. Rogers. All in favor.

## COMMITTEE REPORTS/ANNOUNCEMENTS

- R. Hufcut publicly thanked Marilyn Harm and Steve & Tina Swift for makes masks for first responders.
- J. Lybolt also thanked Cathy Dawkins for being part of the Mask Brigade group and making masks.

## ADJOURNMENT

- A motion to adjourn the meeting was made by T. Morrow, seconded by J. Lacey. All in favor.

Respectfully Submitted;

Jean M. Dougherty, Town Clerk