



**Town of Mamakating Building
Department**

2948 Route 209
Wurtsboro, NY 12790
Telephone (845) 888-3030
Fax (845) 888-2707

Application for Septic Permit

Date Submitted: ___/___/___ Zone: _____ Section: _____ Block: _____ Lot: _____

Attachments which must be submitted with this Completed Signed Application:

- Plot Plan** (Must be drawn and show a detailed description of property listing all buildings, accessory structures, well and septic locations with all set back dimensions.)
- Two Complete Sets of Engineered plans** (Showing detailed proposed construction and specifications of proposed construction. Plans and specifications shall describe nature of work to be performed, the materials and equipment to be used.)
- Copy of Deed** (Showing ownership) **A Copy of your Paid Property Taxes**

Property Owner's Name: _____

Property Owner's Mailing Address: _____

Email address: _____ Phone#: _____

Street Address of Proposed Work: _____

Name of Engineer: _____ Phone#: _____

Name of Contractor/Builder: _____ Phone#: _____

- I am the Homeowner and I am doing the work myself. I have completed the Affidavit of Exemption and have provided poof of my Homeowners Insurance.
- I am hiring a Contractor and have provided proof of Workman's Compensation and Liability Insurance.

Fee: \$50.00

To Correct a Violation \$150.00

This permit will be granted upon the basis of the information contained in the application. Your permit should be kept on site and the Number clearly visible from the road, while work is being done.

Description of proposed work (check one)

- New system or replacement of total.**
- Repair**

If there will be replacement of the septic tank the number of bedrooms in the house **must** be indicated here _____ and the type and size of the tank indicated here _____.

- **The septic system and field may not be covered before being inspected by this department. Those covered must be uncovered for inspection.**

Application is hereby made to the Building Department for the issuance of a Building Permit pursuant to Article II. Septic Systems [Adopted 10-4-1990 by L.L. No. 7-1990]

§ 155-4. Permit required for new systems; design. - All new septic systems in the Town of Mamakating will require a permit from the Building Department. Each application for a septic permit will be accompanied by a septic design from an engineer licensed to practice in New York State.

§ 155-5. Alterations or additions. - The same requirement will hold true for an existing septic system where application is made to the Building Inspector for an alteration or addition to real property which includes the addition of any bedrooms.

§ 155-6. Repairs. - **A.** Any repairs made to an existing septic system have to be approved by the Town Building Inspector. **B.** The Building Inspector has the right, in the case of repair, if he feels it is substantial enough, to require the homeowner to submit to him an approved plan by a New York State licensed professional engineer.

- It is the policy of this department to abandon and destroy, without notification, any application that has been left dormant by the owner or agent thereof for 90 days.
- **Every building permit shall expire if the work authorized has not commenced within six (6) months of issuance of permit (Meaning no inspection preformed within the first 6months) or has not been completed within allotted expiration date.**
- **NO BUILDING/ACCESSORY STRUCTURE/SEPTIC OR WELL SHALL BE OCCUPIED OR USED IN WHOLE OR PART FOR ANY PURPOSE WHATSOEVER UNTIL A CERTIFICATE OF OCCUPANCY OR COMPLIANCE HAS BEEN GRANTED BY THE BUILDING INSPECTOR.**
- **All fees paid in relation to such application shall be non-refundable and non-transferable**

The applicant has read the above and by signing below agrees to comply with all applicable laws, ordinances, and regulations:

Signature of property owner

Phone Number

Date

Date

Mailing Address

Please Note
*Inspections Must Be Scheduled 24 Hours In Advance
 By Speaking Directly To The Clerk
 *845-888-3030 or 845-888-3032**
***INSPECTIONS REQUESTED ON THE VOICE MAIL WILL NOT BE SCHEDULED *
 A FINAL INSPECTION IS REQUIRED FOR ALL BUILDING PERMITS**